# VILLAGE OF ELBA

**PO BOX 55 | 4 SOUTH MAIN STREET | ELBA, NY 14058 |**
**CLERKTREASURER@VILLAGEOFELBA.COM**

NORM ITJEN, Mayor

JERAH AUGELLO, Clerk-Treasurer
Vacant Trustee
LOREN PFLAUMER, Trustee
MIKE MORRIS, Zoning

TOM STEMPIN, Trustee
VERN HOWARD, Trustee
NICK BRINKMAN, DPW
STEPHANIE UNDERHILL, Dep.Clerk

## MONTHLY MEETING MINUTES

**November 5th 2025: Meeting commenced at 6:00 p.m. in Village Office**

**VILLAGE OFFICIALS PRESENT: Mayor Itjen, Jerah Augello, Trustees Stempin, Howard, and Pflaumer. DPW Brinkman**

**VILLAGE OFFICIALS ABSENT: None**

**GUESTS: None**

Trustee Stempin moved to open the monthly meeting of the Village of Elba Board of Trustees at 6:00PM seconded by Trustee Howard and carried.

The minutes from October 2025 were presented for review. Trustee Howard moved to approve the minutes seconded by Trustee Stempin and carried.

The vouchers for payment were presented to the Board and were signed and approved.

**Zoning**: Attached

**Guests:** Joanne Soules and Adam Siedlecki. Jason Foote CPL

- The Mayor swore in Joanne Soules for Village Historian for year of 2026.
- The Mayor swore in Adam Sielecki for Village Trustee to fulfill two years 2027.

**Public Works- Nick Brinkman:**

- The park is now winterized for the season.
- Tom Hare and Joanne Soules would like us to look into getting internet at the Historical Building for work purposes.
- Nov 3 and 4th the new swings were installed

**Clerk-Treasurer- Jerah Augello**

Resolution for Phase II for sewer project.

The Village is accepting the bid received from STC Construction Inc for Phase II in the Base Bid B amount of $2,697,000 contingent upon concurrence of award by the NYS Environmental Facilities Corp.

I, Jerah Augello, Village Clerk of the Village of Elba, do hereby certify that the aforementioned resolution was adopted by the Village Board Trustees of the Village of Elba on November 5th 2025, the following vote:

| | AYE | NAY |
|---|---|---|
| Norman Itjen, Mayor | X | ____ |
| Loren Pflaumer, Trustee | X | ____ |
| Vacant, Trustee | | ____ |
| Tom Stempin, Trustee | X | ____ |
| Vern Howard- Trustee | X | ____ |

- It was discussed that our Crossing Guard is not working out and Jerah and Nick have done a lot of filling in for the months of Sept and Oct. An option to utilize a stipend to pay for those times was discussed. A pay of $20 an hour was approved.

Resolution for Crossing Guard Stipend

The Village has approved a stipend from General Fund of A3120.1 for the purpose of paying Jerah or Nick for time used as Crossing Guard.

I, Jerah Augello, Village Clerk of the Village of Elba, do hereby certify that the aforementioned resolution was adopted by the Village Board Trustees of the Village of Elba on November 5th 2025, the following vote:

| | AYE | NAY |
|---|---|---|
| Norman Itjen, Mayor | X | ____ |
| Loren Pflaumer, Trustee | X | ____ |
| Vacant, Trustee | | ____ |
| Tom Stempin, Trustee | X | ____ |
| Vern Howard- Trustee | X | ____ |

**Mayor- Norm Itjen**

- Christmas in Park will be held Saturday December 6th at 7pm. The Mayor and Nick will pick up the trees for $27.00 each at Franke Farms. 25 will be purchased. Trees will be sold for $30.00 each. Boy Scouts will help with Hot Chocolate and music and Tom Tomzac will be Santa again. Coffee Truck from Blue Groove will come as well.
- No Comp meeting this month.

**Trustees:**

- Vern Howard handed in his resignation effective December 1st 2025. His term ends April 2029. Trustees and Mayor will look for a replacement.
- Vern Howard asked that the Village pay an additional $1650.00 to pay for additional work on back baseball field for bottom rail on baseball fences. The other $5000.00 paid to H&S Fence was from ARPA money. The Elba Baseball program paid the other half $6,650.00.

Resolution to spend $5000 of Arpa money and Village money on back baseball field for fencing.

I, Jerah Augello, Village Clerk of the Village of Elba, do hereby certify that the aforementioned resolution was adopted by the Village Board Trustees of the Village of Elba on November 5th 2025, the following vote:

| | AYE | NAY |
|---|---|---|
| Norman Itjen, Mayor | X | ____ |
| Loren Pflaumer, Trustee | X | ____ |
| Vacant, Trustee | | ____ |
| Tom Stempin, Trustee | X | ____ |
| Vern Howard- Trustee | X | ____ |

As there was no other business Mayor Itjen moved to adjourn the meeting at 6:56PM, seconded by Trustee Pflaumer and carried.

**Respectfully submitted,**
Jerah Augello

Village Clerk- Treasurer